

GUIDE FOR U.S. NAVY OF U.S. CITIZEN TO MARRY IN JAPAN
Drafted by Legal Assistance Office - 253-5594 /5591/ 5592 (Feb 07, 2013)

This guide is prepared for U.S. Navy member of U.S. citizenship under SOFA to wed in Japan.

Members of U.S. Navy must comply with COMNAVFORJAPANINST 1752.1R. Upon completion all required documents and Unit CO'S approval, please contact with the Legal Assistance Office in order to finish your "Affidavit of Competency to Marry."

COMNAVFORJAPANINST 1752.1R is attached with this guidance. After you complete all the required process and CO's signature, then our office help you for registration of your marriage.

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Let's start assembling documents in order to register your marriage with a Japanese local office off-town. FIRST of all, you will make an appointment at the Legal Assistance Office (253-5594/5591/5592).

1. _____: At your appointment time, please bring the completed entire package signed by your unit CO or OIC for marriage in Japan.

2. _____: "**Affidavit of Competency to Marry**" will be executed at the Legal Assistance Office when you bring your ORIGINAL evidence of U.S. Citizenship and any other relevant ORIGINAL documents along with your marriage package.

1) Evidence of U.S. Citizenship: valid U.S. Passport; U.S. State Birth Certificate issued your State Vital Office; Naturalization/Citizenship Certificate; or Consular report of birth abroad: NO HOSPITAL RECORD

2) Termination of previous marriage(s): Certified court decree, or death certificate if applicable.

Note for your interest: "**Affidavit of Competency to Marry**" is your sworn statement. This "Affidavit" is required by Japanese government for marriage in Japan. If you are Non-U.S. citizenship in the U.S. Navy, please contact with your country consulate representative regarding how to prepare your legal capacity of marriage overseas; i.e. Philippine consulate, Mexican Embassy, etc.

3. _____: After the **affidavit of marriage** being executed, Legal Assistance Office provides the following forms, so that you will register your marriage off-town:

- 1) Report of Marriage form (brown) "Kon In Todoke" – must be filled in Japanese writing.
- 2) Translation forms into Japanese language for all your English documents.

4. _____: You appear at a Japanese city/ward office off-base with the following documents:

- 1) Your "Affidavit of Competency to Marry" with translation
- 2) Your original U.S. citizenship evidence with translation
- 3) Your original military I.D. card with translation
- 4) Japanese report of marriage (Kon In Todoke) filled out correctly in Japanese writing
- 5) Carry some yen currency for getting a certificate of report of marriage

5. _____: At a Japanese city office where you submit your marriage report, you can obtain your certificate of acceptance of marriage (kon in juri shomeisho). This is the legal proof of your marriage. You order one from:

Big portion (bigger than legal size paper) costs around 1,400 yen;
Small portion (letter size paper) costs around 400 yen.

CONGRATULATIONS! - YOU ARE NOW MARRIED!!
(Please review more interested matters on the reverse side.)

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NOTES FOR YOUR INTERESTS:

(1) **ORIGINAL** evidence of U.S. citizenship: U.S. birth certificate issued by your birth State. If you use your birth certificate to prove your U.S. Citizenship, please possess **two (2) certified** copies from your birth State. One is for submitting to the Japanese city office to register. The second one is for you to keep.

(2) **ORIGINAL** evidence of termination of previous marriage(s) if applicable: Certified copy of divorce decree from a court, or death certificate issued from the official custodian.

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OTHER THINGS TO KNOW:

☐ If your fiancé(e) is a U.S. citizen but not under SOFA, please contact with U.S. Consulate Fukuoka (092-7512-9331) for executing his/her affidavit of competency to marry in Japan

☐ If your fiancée is the third country national, have him/her to verify its own regulations through respective country embassy or consulate located in Japan.

☐ Translation – Anybody can translate your English documents into Japanese, i.e your fiancée, co-worker, or professional translator. The Legal Assistance will do the translation for any documents related to your marriage. If so, please call us at 253-5594.

AFTER MARRIAGE:

☐ I.D. CARD issuance – Ask I-PAC or Admin/Personnel Office.

☐ Enrolling dependency status to personal records – Ask your Admin/Personnel Officer.

☐ Social Security Number for your Non-U.S. citizen family member(s) – Social Security Number is assigned to only U.S. citizen or Legal Permanent Resident (called green card holder).

☐ ITIN – Individual Tax Identification Number – need this number when you file tax.
W-7 form can be downloadable on the internet.

☐ Tricare – Ask Branch Medical Clinic at 253-5571/5572.

☐ SOFA status request – if your acquired family member(s) are from Third country or Non-SOFA or a U.S. citizen under Japanese visa status, it can be changed to a dependent status under SOFA. Please seek for assistance at the Legal Assistance Office.

☐ Immigrant Visa Petition: I-130 - If your acquired family member(s) is/are non-U.S. citizen(s), U.S. citizen must file this I-130 petition to USCIS office in Chicago Lockbox as quickly as possible. This is the first step to make your family members be eligible for legal resident status in future. The web site is USCIS.GOV

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INFORMATION SHEET

Please fill out this sheet and call us at 253-5594 for an appointment.

Name (first, middle and last): _____

UNIT: _____ Rotation Date: _____

Telephone number: 253-_____ (w) and/or Cell _____

Parents' full name and nationality:

Father (First-Middle-Last) : _____

Nationality: U.S. Citizen or _____

Mother (First-Middle-Last-**maiden** name) : _____

Nationality: U.S. Citizen or _____

Your birth order: _____th (1st, 2nd, 3rd) son or daughter of the above parents

Legal domicile/address in the U.S.: _____

Date of birth: _____

Place of birth: (City/State/Country) _____

Current address in Japan: PSC 561 Box _____ FPO AP 96310

What is your U.S. citizenship evidence: _____
(U.S. passport, certificate of citizenship/naturalization, or State Birth Certificate, etc.)

Date of termination of previous marriage(s) if any: _____

Where it occurred (City, State, and Country) _____

PROSPECTIVE SPOUSE:

Name: _____

Nationality: _____

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After you complete this sheet and your required documents, please call and
set up appointment at **253-5594** or e-mail at junko.sakamoto.ja@usmc.mil.

Thank you.

With the Armed Forces Overseas)

U.S. Marine Corps Air Station, Iwakuni, Japan) ss:

AFFIDAVIT OF COMPETENCY TO MARRY FOR:

Declarant:

(U.S. CITIZEN) , the _____ SON/DAUGHTER of

(Father's name) and _____ (Mother's
name)
Citizens of the United States of America

Legal domicile: _____

Date of birth: _____

Place of birth: _____

Occupation: _____

Evidence of Citizenship: U.S. BIRTH CERTIFICATE # _____, FILED ON

IN THE STATE OF _____ or U.S. PASSPORT # _____

Local address: _____

I, above named, _____, being duly sworn, do declare that
according to the law of my State I am of legal marriageable age, that I have not married before, and
that there is no hindrance, legal or otherwise, to my uniting in marriage in Japan, with
_____, a _____ citizen.

AFFIANT'S NAME

ACKNOWLEDGEMENT

SERVING WITH THE ARMED FORCES OF THE UNITED STATES AT MARINE CORPS AIR
STATION, IWAKUNI, JAPAN

Before me personally appeared _____ AFFIANT'S NAME _____, who,
having produced a Uniformed Services Identification Card, is known to me to be the identical
person who is described herein, and who signed and executed the foregoing instrument on this
day of _____ 20XX, as a true, free, and voluntary act and deed, for uses, purposes, and considerations
therein set forth. And I do further certify that I am Commissioned/Non-Commissioned officer of
the Armed Forces of the United States serving in the rank indicated below, that by federal law I am
authorized to exercise the powers of a notary without requirement of a seal, and that this document
is executed by me in accordance with those powers and in that capacity.
