

# Professional Books, Papers & Equipment (PBP&E) (aka pro gear)

- Definition
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- New regulation
- Unauthorized Items
- Spouse Pro Gear
- Links



## ➤ Per JTR Appendix A – Definitions & Acronyms:

- Professional Books, Papers & Equipment (PBP&E aka Pro Gear) is defined as items in a member's/employee's possession needed for the performance of official duties at the next or a later Permanent Duty Station (PDS) (including Home of Record (HOR) or Home of Selection (HOS) when leaving the service).

<http://www.defensetravel.dod.mil/Docs/perdiem/Appendices.pdf> (pg. 38)



PBP&E are articles of HHG in a member's possession needed for the performance of official duties at the next or a later destination, per JTR, Appendix A

## PBP&E does INCLUDE:

- PBP&E includes PBP&E does not include PBP&E are articles of HHG in a member's possession needed for the performance of official duties at the next or a later destination, per JTR, Appendix A
- Reference material not ordinarily available at the next permanent duty station;
- Instruments, tools, and equipment peculiar to technicians, mechanics, medical professionals, musicians and members of the professions;
- Specialized clothing such as diving suits, astronauts' suits, flying suits and helmets, band uniforms, chaplains' vestments, and other specialized apparel not normal or usual uniform or clothing;
- Communication equipment used by a DoD member or employee in association with the Military Auxiliary Radio System (MARS)
- Individually owned or specially issued field clothing and equipment; and
- Gov't or uniformed service owned accountable organizational clothing and individual equipment issued to the employee or member by the Service/DoD COMPONENT for official use.

## PBP&E does NOT INCLUDE

- Commercial products for sale/resale used in conducting business;
- Homeschool equipment/items
- Sports equipment;
- Furniture of any kind, to include shop fixtures, even though used ICW the PBP&E (e.g., bookcases, desks, file cabinets, and racks);
- Personal computers and peripheral devices;
- Memorabilia including awards, plaques or other objects presented for past performance;
- Table service including flatware, dishes (including serving pieces, salvers and their heating units), other utensils, and glassware; and/or
- Other items of a professional nature that are not necessary at the next/subsequent duty station
  - Text books from previous schools unrelated to future duties
  - Personal books, even if used as part of a past professional reading program or course of instruction
  - Reference material that ordinarily would be available at the next/subsequent duty station either in hard copy or on the Internet.

- Before 1 May 2014 orders issue date: no limit
  - On 1 May 2014 and after orders issue date: 2,000 lbs. **NO EXCEPTIONS and NO waiver exists**
  - Exceptions:
    - ❖ Member returning from Outside Continental US (OCONUS aka overseas) or executing a consecutive OCONUS tour (back to back overseas orders) and orders were issued prior to 1 May 2014
- NOTE:** the Pro Gear in excess of 2,000 lbs. **MUST** have been originally shipped at government expense to the OCONUS location



- *Navy: spouse pro gear **MUST** be approved in writing by the local PPPO (Personal Property Processing Office) **PRIOR** to pack/pickup.*
- *Spouse Pro Gear cannot exceed 500 lbs.*
- Spouse Pro Gear includes items for spouse's employment or community support activities at the next destination
- Includes:
  - ❖ Reference material(s)
  - ❖ Instruments, tools and equipment
  - ❖ Specialized clothing (i.e. diving suit, flying suit, band uniform, nurse uniform, chaplains' vestments, etc.) not normal or usual uniform or clothing

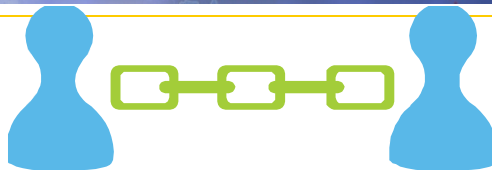


➤ Pro Gear does **not** include:

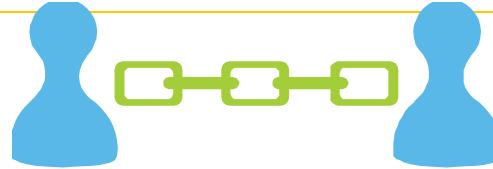
- ❖ Commercial products for sale/resale used in conducting business
- ❖ Sports Equipment
- ❖ Office furniture
- ❖ Household furniture (e.g. bookcases, desk, file cabinet)
- ❖ Shop fixtures
- ❖ Furniture of any kind
- ❖ Personal computer equipment & peripheral devices
- ❖ Memorabilia including awards, plaques or other objects presented for past performance
- ❖ Table service including flatware (including service pieces), dishes (including serving pieces, salvers and their heating units), other utensils & glassware.
- ❖ Other items that are not necessary at the next/subsequent duty station

- MUST indicate Pro Gear and/or Spouse Pro Gear in DPS and provide estimated weight(s)
- Pro Gear and Spouse Pro Gear must be weighed separately (from each other and from household goods)
- Annotated separately on inventories (PRO/Pro Gear/PBP&E/Spouse Pro Gear)
- *NOTE: on inventories, spouse pro gear and member pro gear MUST be annotated separately (not just labelled “pro gear”)*
- Separated from other items AND member’s Pro Gear
- **Spouse Pro Gear - Navy members must have prior approval in writing and provide a list of items to be included. CANNOT exceed 500 lbs.**





- Definition: <http://www.defensetravel.dod.mil/Docs/perdiem/Appendices.pdf> (pg. 38)
- Weight Limits:
  - Joint Travel Regulations (JTR 5200) - [https://www.defensetravel.dod.mil/Docs/perdiem/JTR\(Ch1-10\).pdf](https://www.defensetravel.dod.mil/Docs/perdiem/JTR(Ch1-10).pdf)



- **NAVSUP Household Good Portal:** <http://www.navsup.navy.mil/household>
- **JTR:** [https://www.defensetravel.dod.mil/Docs/perdiem/JTR\(Ch1-10\).pdf](https://www.defensetravel.dod.mil/Docs/perdiem/JTR(Ch1-10).pdf)
- **NAVSUP P 490:**  
[http://www.move.mil/documents/DOD/NAVSUP\\_PUB\\_490\\_Rev5.pdf](http://www.move.mil/documents/DOD/NAVSUP_PUB_490_Rev5.pdf)
- **DOD Household Goods Portal:** <http://www.move.mil>
- **POV Locator:** <http://www.pcsmypov.com/>
- **Shipping a POV:** [www.transcom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_3.pdf](http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf)
- **Storing a POV:** [www.transcom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_4.pdf](http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf)
- **Weight Estimator Form:** [www.move.mil/documents/dod/weightestimator.xls](http://www.move.mil/documents/dod/weightestimator.xls)
- **It's Your Move Booklet:** [www.transcom.mil/dtr/part-iv/dtr\\_part\\_iv\\_app\\_k\\_1.pdf](http://www.transcom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf)

*Thank You.....*

For additional information or assistance:



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