

GUIDE FOR U.S. NAVY OF U.S. CITIZEN TO MARRY IN JAPAN
Drafted by Legal Assistance Office - 253-5591/ 5592 (March, 2022)

This guide is for a **U.S. Navy member of U.S. citizenship** under SOFA to wed with a **NON-U.S. citizen in Japan.**

Members of U.S. Navy must comply with **COMNAVFORJAPAN / COMNAVREGJAPANINST 1752.1T (revised on Jul 12, 2018) attached with this guidance**. Upon completion all required documents and **Unit CO'S approval**, please contact with the Legal Assistance Office in order to execute (notarize) your "Affidavit of Competency to Marry."

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FIRST of all upon your CO's approval, please call us to set up an appointment at the Legal Assistance Office (253-5591/5592).

1. _____: At your appointment, please bring the completed entire package (approval letter signed by your unit CO or OIC for marriage in Japan & all relevant documents). Also, please use the information sheet attached with this package. Then, we can move forward to step #2.

2. _____: "**Affidavit of Competency to Marry**" (sample is attached in the last page) will be executed at the Legal Assistance Office when you bring your ORIGINAL evidence of U.S. Citizenship and any other relevant documents along with your marriage package.

1) Evidence of U.S. Citizenship (Original): **valid** U.S. Passport; U.S. State Birth Certificate issued your State Vital Office; Naturalization/Citizenship Certificate; or Consular report of birth abroad: **NO HOSPITAL RECORD and NO PHOTOCOPIES.**

2) Termination of all previous marriage(s): Certified court decree, or death certificate if applicable. If no original is available, copy will be accepted to prove the termination.

Note for your interest: "**Affidavit of Competency to Marry**" is your sworn statement. This "Affidavit" is required by Japanese government for marriage in Japan. If you are **Non-U.S.** citizenship in the U.S. Navy, please contact with your country consulate representative regarding how to prepare your legal capacity of marriage overseas; i.e. Philippine consulate, Mexican Embassy, etc.

3. _____: After the **affidavit of marriage** being executed, Legal Assistance Office provides the following forms, so that you will register your marriage off-town:

- 1) Report of Marriage form (Pink) "Kon-In-Todoke" – must be filled in Japanese writing.
- 2) Translation forms into Japanese language for all your English documents.

4. _____: You appear at a Japanese city/ward office off-base with the following documents:

- 1) Your original executed English "Affidavit of Competency to Marry" with its translation
- 2) Your original and one copy of U.S. citizenship evidence with its translation
- 3) Your original military I.D. card with its translation
- 4) Japanese report of marriage (Kon-In-Todoke) filled out correctly in Japanese writing
- 5) Carry some yen currency for getting a certificate of report of marriage

5. _____: You may obtain your certificate of acceptance of marriage (kon in juri shomeisho) by paying some fee for the document. This is the legal proof of your marriage.

Big portion (bigger than legal size paper) costs around 1,400 yen;
Small portion (letter size paper) costs around 400 yen.

CONGRATULATIONS! - YOU ARE NOW MARRIED!!
(Please review more interested matters on the reverse side.)

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NOTES FOR YOUR INTERESTS:

(1) **ORIGINAL** evidence of U.S. citizenship: U.S. birth certificate issued by your birth State. The original birth certificate must be shown at a Japanese city office for marriage registration. The copy is **not** acceptable off-base; or VALID U.S. passport or Certificate of Naturalization, etc.

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OTHER THINGS TO KNOW:

If your fiancée is a NON-SOFA U.S. citizen or Third country national - living in Japan under Japanese visa status, or coming to Japan for marriage, **he/she must get information from his/her respective Embassy/Consulate located in Japan re: how to marry in Japan; i.e. U.S. Embassy Tokyo web site: <http://japan.usembassy.gov/> for U.S. citizen, or third country national's respective embassy or consulate located in Japan.** Each country has its own regulations and document required. Or it is recommended to check with a local city office directly.

AFTER MARRIAGE:

Translation – Please search online for “**Military One Source**” to translate the document

<https://livechat.militaryonesourceconnect.org/chat/>

It is free and available 24/7. Their number is 1-800-342-9647.

DO NOT ASK FOR ENGLISH TRANSLATION FROM A CITY OFFICE PERSONNEL.

I.D. CARD issuance – Ask I-PAC or Admin/Personnel Office of your Unit.

Enrolling dependency status to personal records – Ask your Admin/Personnel Officer

Social Security Number for your Non-U.S. citizen family member(s) – Social Security Number is assigned to only U.S. citizen or Legal Permanent Resident.

ITIN – Individual Tax Identification Number – If your family member is not eligible to get SSN. W-7 form for ITIN can be downloadable on the internet.

Tricare – Ask Branch Medical Clinic.

SOFA status request – if your acquired family member(s) are from Third country or NON-SOFA U.S. citizen under Japanese visa status, it can be changed to a dependent status under SOFA. If so, please come to the Legal Assistance Office before the visa expires.

Immigrant Visa Petition: I-130 - If your acquired family member(s) is/are non-U.S. citizen(s), we'll assist them with getting their immigrant visa(s).

INFORMATION SHEET

Please fill out this sheet and call us at 253-5591 / 253-5592 for an appointment.

Name (first, middle and last): _____

UNIT: _____ Rotation Date: _____

Telephone number (DSN) (W) _____ and/or Cell _____

E-mail address: _____ (frequently access)

Parents' full name and nationality:

Father (First-Middle-Last): _____

Nationality: U.S. Citizen or _____

Mother (First-Middle-Last-**maiden** name): _____

Nationality: U.S. Citizen or _____

Your birth order: _____ th (1st, 2nd, 3rd) son or daughter of the above parents

Legal domicile/address in the U.S.: _____

Date of birth: _____

Place of birth: (City/State/Country) _____

Current address in Japan: PSC 561 Box _____ FPO AP 96310

What is your U.S. citizenship evidence: _____
(U.S. passport, certificate of citizenship/naturalization, or State Birth Certificate, etc.)

Date of termination of previous marriage(s) if any: _____

Where it occurred (City, State, and Country) _____

PROSPECTIVE SPOUSE:

Name: _____

Nationality: _____

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After you complete this sheet and assemble required documents, please set up an appointment at **253-5591 / 253-5592.**