

# 2024 VITA TAX CENTER

Open February 5, 2024 through April 18, 2024  
(excluding weekends and Holidays)

IRS Certified Preparers

LSST - BLDGE 608, NEAR MAIN GATE



## SEASON INFORMATION

- 1300-1500 - Appointment spots daily
- 0830-1030 - Walk-in services Monday and Wednesday
- February 5-23, E-4 and below only
- February 26-April 18, all other personnel
- Open to all SOFA personnel and Retirees
- Commands may be notified of missed appointments

## REQUIRED DOCUMENTS

- Completed Form 13614-C (QR code to the right)
- Any proof of income (W2, 1099, 1098, etc.)
- Original or certified copy of Social Security Card  
for each person on the tax return
- Two (2) forms of photo ID
- Any other tax forms you have (daycare, rental income, Schedule D, etc.)
- Families filing jointly - both parties must be present
- 2023 Federal and State return if you did not file with our Tax Center

## CONTACT:

DSN: 315-253-3540

From US: 011-81-827-79-3540

From Japan number: 0827-79-3540



## 13614-C FORM

Must be **COMPLETED prior** to making the appointment or coming in for walk-in service