



UNITED STATES MARINE CORPS
III MARINE EXPEDITIONARY FORCE
UNIT 35601
FPO AP 96606-5601
AND
MARINE CORPS INSTALLATIONS PACIFIC
UNIT 35001
FPO AP 96373-5001

III MEF/MCIPACO 10570.1
PMO
31 JAN 2013

III MARINE EXPEDITIONARY FORCE/MARINE CORPS INSTALLATIONS PACIFIC ORDER
10570.1

From: Commanding General, III Marine Expeditionary Force
Commanding General, Marine Corps Installations Pacific
To: Distribution List

Subj: DOMESTIC ANIMAL REGISTRATION AND CONTROL

Ref: (a) MCO P11000.22, Chapter 5
(b) MCIPACO 5800.2
(c) USFJ Policy Instruction 36-1001 of 15 Jun 02
(d) Joint Service Pet Policy b/t Cmdr, 18th Wing Kadena and CG, MCIPAC

Encl: (1) Sample Letter of Withdrawal of Animal Registration Privileges
(2) Animal Control Form
(3) Sample Letter of Bite/Scratch Incident Responsibilities

1. Situation. Many families keep domestic animals as pets but fail in their personal responsibilities to properly care and maintain a healthy home for their pets. Many domestic animals are left behind by families executing Permanent Change of Station orders. In some instances, families fail to properly supervise their pets, which can lead to annoyances and hazards to those living nearby. Improper pet care and control can also lead to an unhealthy and unsafe environment in family housing.

2. Cancellation. MCBJO 10570.1.

3. Summary of Revisions

a. Changed Marine Corps Bases Japan Order to Marine Corps Installations Pacific Order.

b. Added reference Joint Service Pet Policy b/t Cmdr, 18th Wing Kadena and CG, MCIPAC.

c. Added enclosures (1), (2), and (3).

d. Changed 5a(2)b to clarify regulations for tower occupants.

e. Removed 5a(9) "Grandfather" Waiver Request.

f. Added specific guidance for Military Police 5b(3).

4. Mission. In accordance with references (a) through (d), provide Marine Corps Installations Pacific (MCIPAC) policy on the proper care for and control of domestic animals aboard MCIPAC installations and establish responsibilities for the registration, and deregistration of domestic animals,

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and enforcement of domestic animal regulations. Failure to comply with the procedures contained in this policy may result in disciplinary action taken against the sponsor through the service member's chain of command and/or involuntary removal and confinement of the animal by proper authority. It may also serve as grounds for administrative action against a service member or civilian employee, including eviction from family housing.

5. Execution

a. Coordinating Instructions

(1) Domestic Animals. Domestic animals are privately-owned, noncommercial, family household domesticated animals that live in a tame condition and depend on humans for their survival. Examples of domestic animals include "family pet" dogs, cats, hamsters, guinea pigs, caged birds, and aquarium fish.

(2) Family Housing

(a) Domestic animals, other than dogs, cats, hamsters, guinea pigs, caged birds, and aquarium fish may not be kept in government-owned family housing without prior written approval from the family housing office. Pet owner requests for such approval must be sent to the family housing office through the local Veterinary Corps Officer. The local Veterinary Corps Officer may recommend approving or disapproving requests. Letters of approval must be kept by the pet owner as long as the domestic animal is present in family housing. Non-domesticated ("wild") animals, farm animals, and any animals maintained primarily for breeding or other commercial purposes are prohibited in family housing.

(b) Accompanied III Marine Expeditionary Force (MEF) and MCIPAC military personnel in Okinawa must reside on-base if family housing meeting local standards for mandatory assignment is available. In tower buildings, cats are allowed on all floors, however, dogs are only allowed on the first and second floors. Dogs utilized to assist handicap personnel are exempted from this policy provision. At Marine Corps Air Station (MCAS) Iwakuni, domestic animals, except dogs, are permitted in "mid-rise apartment" family housing in accordance with MCAS Iwakuni housing policy and reference (a).

(c) Each owner residing on MCIPAC installations shall limit their dogs and/or cats to not more than two (any dog or cat combination) per household. Temporary possession of another owner's dogs or cats are not subject to this limit. Owners shall not intentionally breed their domestic animals.

(3) Bachelor Quarters. All domestic animals are prohibited within bachelor quarters and all other bachelor billeting and transient billeting areas.

(4) Public Buildings. Domestic animals, with the exception of aquarium fish and service animals (e.g., "seeing eye dogs"), are not allowed inside non-veterinary public buildings such as offices, exchange facilities, commissaries, clinics, or mess halls. Stray or uncontrolled domestic animals will be captured, impounded, and disposed of in accordance with this Order.

(5) Prohibited Dog Breeds

(a) The Marine Corps has found that some dog breeds present an unreasonable risk to the health and safety of personnel in family housing areas. These prohibited dog breeds are Pit Bulls, Rottweilers, canid-wolf hybrids, Doberman Pinschers, and Chow Chows. Accordingly, full or mixed breeds of Pit Bulls, Rottweilers and canid-wolf hybrids are prohibited aboard MCIPAC and shall not be imported to Japan. Additionally, after the date of this Order, service members and civilians residing on MCIPAC installations shall not acquire these prohibited dog breeds.

1. A prohibited "Pit Bull" is any dog that is an American Pit Bull Terrier, an American Staffordshire Terrier, Staffordshire Bull Terrier, or any dog displaying the majority of physical traits of any one or more of the above breeds, or any dog exhibiting those distinguishing characteristics which substantially conform to the standards established by the American Kennel Club or the United Kennel Club or for any of the above breeds.

2. A prohibited "Rottweiler" is any dog displaying the majority of physical traits of the Rottweiler breed or any dog exhibiting those distinguishing characteristics which substantially conform to the standards established by the American Kennel Club or the United Kennel Club for the Rottweiler breed.

3. A prohibited "canid-wolf hybrid" is an animal that is the progeny of a dog and a wolf (*Canis lupus* or *Canis rufus*), an animal that is advertised or otherwise described or represented to be a wolf hybrid, or an animal that exhibits primary physical and/or behavioral wolf characteristics.

4. A prohibited "Doberman Pinscher" is any dog displaying the majority of physical traits of the Doberman Pinscher breed or any dog exhibiting those distinguishing characteristics which substantially conform to the standards established by the American Kennel Club or the United Kennel Club for the Doberman Pinscher breed.

5. A prohibited "Chow" is any dog displaying the majority of physical traits of the Chow Chow breed or any dog exhibiting those distinguishing characteristics which substantially conform to the standards established by the American Kennel Club or the United Kennel Club for the Chow Chow breed.

(b) In the absence of formal breed identification (e.g., certification by a civilian organization such as the American Kennel Club), a determination of "majority breed" or "canid-wolf hybrid" will be made by qualified personnel with appropriate accreditations to determine the breed (e.g., a Veterinary Corps Officer). The predominant dog breed identified on a valid veterinary Health Certificate (e.g., MDJ OP Form 2209) establishes a presumption of a dog's breed.

(c) Regardless of Status of Forces Agreement (SOFA)-status, visitors, sponsors, and their dependents shall not bring prohibited dog breeds aboard MCIPAC installations. However, this order does not bar a prohibited dog owner's direct entry and exit from MCIPAC installations with

the prohibited dog to receive services provided at U.S. Army Veterinary Treatment Facilities for the prohibited dog.

(d) III MEF and MCIPAC military personnel and SOFA-status civilian employees residing off-base in Japan are advised that the Commanding General, III MEF and the Commanding General, MCIPAC, could prohibit the possession of certain dog breeds in Japan if such an order becomes necessary to ensure that III MEF and MCIPAC military personnel and SOFA-status civilian employees respect the laws of Japan and abstain from activity inconsistent with the spirit in which the United States operates under the Status of Forces Agreement with Japan.

(6) Standards of Care

(a) Tethering dogs to dog houses or stakes is permissible provided the dog houses or stakes are purchased from commercial sources and are made for the intended purpose. Domestic animals will not be secured in areas accessible to the general public, to include side streets near quarters. When tethered, dogs must have adequate access to food, water and shelter.

(b) Domestic animal abuse is prohibited. Any substantiated instance of domestic animal abuse will be cause for the withdrawal of "registration" privileges (see paragraph 5a(7) below). Domestic animal abuse includes, but is not limited to, the domestic animal owner's: wrongful and intentional killing of the domestic animal in any manner; intentional or reckless causing of injury, suffering, or pain to the domestic animal; abandonment of the domestic animal in any place without making provisions for adequate care; or intentional failure to provide the domestic animal adequate care. Aggravated domestic animal abuse cases may warrant immediate withdrawal of animal registration privileges.

(c) Sponsors are responsible for their guests' domestic animals while aboard MCIPAC installations at all times.

(7) Registration

(a) All civilian and military personnel (regardless of military service affiliation) residing on a MCIPAC installation must register their dogs and cats with the supporting Base Veterinary Service at the conclusion of inbound quarantine, within three days/72 hours after local acquisition. Additionally, this requirement exists for all III MEF and MCIPAC personnel regardless of whether the personnel reside on or off an MCIPAC installation in government owned or privately-owned housing. Owners must submit proof of proper registration before maintaining a dog or cat. Unregistered dogs or cats in housing are prohibited, and these unregistered animals are specifically prohibited in MCIPAC housing without prior written approval from the family housing office. The request must be sent to the family housing office via the local Veterinary Corps Officer and the respective camp or installation commander.

(b) The prerequisites for registration depend on the source of the dog or cat (i.e., local purchase or import) and the age of the animal. Owners are personally responsible for contacting the District Veterinary Command office or conferring with a local Veterinary Corps Officer to

complete initial and annual registration requirements. Off-base owners are also personally responsible for registering their dogs, cats, and other domestic animals with any local municipality office in accordance with Japanese registration requirements.

(c) Registration privileges may also be withdrawn for failure to comply with requirements stated in paragraph 5b(2) of this Order or at the discretion of the Commanding General, MCIPAC, or an installation commander designee based on a finding of military necessity. Whenever registration privileges are withdrawn, the dog or cat will be administratively deregistered as outlined in paragraph 5a(8) of this Order.

(d) Any dog or cat imported to Japan must have an implanted International Standards Organization compatible microchip. Owners are personally responsible for contacting the District Veterinary Command office or conferring with a local Veterinary Corps Officer to satisfactorily complete dog or cat importation requirements (which vary based on the country of export). Owners purchasing or adopting dogs or cats in Japan must have their pets "microchipped" as a registration prerequisite.

(8) Pet Deregistration

(a) Mandatory Deregistration (Directed by the Commanding General)

1. When the Commanding General, MCIPAC, or an installation commander designee directs, via written notice from the Marine Corps Base, Camp Smedley D. Butler, Command Inspector General (Command Inspector General), and after an opportunity to be heard before the Command Inspector General, each dog or cat owner directed to deregister a dog or cat shall immediately turn in the animal(s) to the base kennel service or properly transfer the animal(s) to the United States. The Command Inspector General shall direct the action by issuing the owner a letter of withdrawal of animal registration privileges utilizing enclosure (1).

2. After receiving the letter of withdrawal of animal registration privileges, the owner shall deliver the letter to the Duty Veterinarian, Army Veterinary Service, so the animal's health records may be cleared and an appropriate first endorsement given. Then, the owner shall deliver the endorsed letter to the Base Housing Office for deregistration and a second endorsement. Following the second endorsement, the owner shall surrender the letter of withdrawal of animal registration privileges to the Provost Marshal's Office (PMO) and inform the PMO of the final disposition of the animal(s).

(b) Voluntary Deregistration (Kennel)

1. The dog or cat owner will turn the animal(s) over to the base kennel service (on Okinawa) or the installation veterinary clinic (MCAS Iwakuni).

2. Kennel personnel will complete a sequentially numbered deregistration form in triplicate and maintain a copy for their files.

3. The owner will deliver the second copy of the deregistration form to the Army Veterinary Service.

4. The owner will then deliver the third copy of the form to Base Housing in order to complete deregistration.

(c) Deregistration Due To Transfer, Animal Death or Loss

1. The dog or cat owner will request a copy of DD Form 2208 from the Animal Control Office located on Kadena Air Force Base. This form must be endorsed by Animal Control personnel indicating "Permanent Change of Station" or "Animal Dead or Lost."

2. The owner will deliver an endorsed copy of DD Form 2208 with the animal medical records and present it to the Duty Veterinarian. The Duty Veterinarian will "clear" and endorse the medical records.

3. The owner will then deliver the endorsed DD Form 2208 to Base Housing in order to complete deregistration.

(d) Deregistration Due To Change of Ownership

1. The dog or cat owner will request a copy of DD Form 2208 from the Animal Control Office. This form must be endorsed by Animal Control personnel indicating "Animal Given to On-Base or Off-Base Personnel."

2. The endorsed DD Form 2208 will be delivered to the base Veterinary Service so the medical records can be cleared and an endorsement given. If the animal is being given to personnel whose domestic animals are authorized treatment at the Veterinary Clinic, it is the owner's responsibility to request the records not be destroyed pending medical record transfer to the new owner.

3. The owner will then deliver the endorsed DD Form 2208 to the Base Housing Office to complete deregistration.

(9) Domestic Animal Impoundment. Whenever a domestic animal is captured and impounded as a result of the owner's failure to maintain control, the owner must comply with the following procedures:

(a) To reclaim a domestic animal, the owner must appear at the Base Kennel within three working days after notification of impoundment. Registration documentation will be required to show proof of ownership. If no registration is available or applicable, some other proof of ownership is required. Domestic animal owners are advised to take a picture of their animals to prove ownership;

(b) Once identified, if the domestic animal does not have a current rabies vaccination or is not properly registered, both vaccination and registration of the animal will be accomplished at the owner's expense within 10 working days after the animal's release from the kennel. An administrative fee may also be assessed in addition to the normal capture fees; and

(c) Capture and boarding fees may be collected by kennel personnel and must be paid before owners take possession of their animals.

(10) Domestic Animal Abandonment. The Base Kennel (on Okinawa) or veterinary clinic (MCAS Iwakuni) will accept dogs and cats that are no longer desired by Department of Defense personnel. Deregistration will be accomplished as outlined in paragraph 5a(8) of this Order. Turn-in fees are the responsibility of the individual turning in the animal. Consult the local Veterinary Corps Officer for the proper disposition of other unwanted domestic animals.

b. Responsibilities

(1) Japanese Law. All III MEF and MCIPAC personnel are personally obligated to know of and abide by this Order (e.g., registration/deregistration requirements) and all Japanese laws regarding domestic animals when off any military installation.

(2) On-Base Domestic Animal Owners. All on-base dog and cat owners are personally responsible for:

(a) Properly registering and deregistering their dogs and cats. Releasing (i.e., abandoning) unwanted dogs or cats to roam free is prohibited;

(b) Limiting their animals' unrestricted movements to their quarters or fenced-in yard or otherwise ensuring their animals remain under competent and capable direct control;

(c) While walking, running, or cycling, maintaining their dogs on a leash while in areas outside the boundaries of the owner's property. Dogs must remain under an individual's competent and capable direct control with a leash. Voice commands are not considered "control" of a dog;

(d) Ensuring a current rabies vaccine tag is affixed to the collar of each domestic animal required to be vaccinated and that a collar is worn by the animal at all times while outside of the home;

(e) Preventing their animals from straying onto other residents' property;

(f) Properly disposing of any domestic animal fecal matter;

(g) Ensuring dogs do not bark or howl excessively;

(h) Ensuring animals in estrus ("heat") are sequestered indoors or boarded to prevent a public nuisance;

(i) Properly caring for their animals with adequate food, water, and shelter;

(j) Preventing their animals from attacking other persons and animals (note: any domestic animal inflicting serious injury or death is subject to seizure for public safety and law enforcement purposes); and

(k) Complying with quarantine requirements when directed.

(3) Military Police. Enforce this Order and record complaints concerning uncontrolled and/or stray domestic animals. Capture uncontrolled domestic animals that are in violation of this Order when they are observed or reported. Specifically Military Police will:

(a) Record complaints concerning uncontrolled and/or stray animals and capture pets which are in violation of this regulation when they are observed or reported.

(b) Use accepted methods and humane means to control stray animals.

(c) Turn all live captured animals over to the Base Kennel facilities for appropriate disposition. When ownership can be determined, owners must be notified of the impoundment action.

(d) Turn all dead animals over to the authorized civilian contractor for appropriate disposal. When ownership can be determined, owners must be notified of the disposal action. The owner is responsible for any removal costs.

(e) On receipt of minor complaints, cite violations of this Order using enclosure (2), as appropriate. Other complaints and all bites will be recorded on an Incident Report.

(f) Upon receipt of a second offense or at the discretion of the Commanding General, the Provost Marshal will inform the owner via letter, that pet registration privileges have been withdrawn and that the pet must be disposed of within three working days. Disposition may be accomplished by releasing the animal to the kennels for appropriate disposition, by transferring ownership to someone not residing in U.S. Air Force controlled facilities, or by vacating base quarters. Within three working days of receipt of the Letter of Withdrawal of Animal Registration Privileges, deregistration, as outlined in paragraph 5a(8) (a), must be completed. If deregistration is directed by the Commanding General, the owner will be permanently restricted from owning pets while residing in government quarters on Okinawa.

(g) Follow up with the Veterinary Officer within 96 hours to ensure compliance with paragraph 5b(3) (f).

(h) Make random checks of housing areas to ensure animals are appropriately registered as outlined in paragraph 5a(7). Owners of pets not properly registered will be cited and required to complete registration within seven working days or the pet(s) will be impounded.

(i) Interview all victims of animal bites that occur within Marine Corps controlled areas and issue enclosure (3) as necessary.

(j) Distribute a letter addressing the responsibilities to owners of pets involved in on-base bite incidents.

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(4) Command Inspector General. Adjudicate violations of this Order and process any mandatory dog or cat deregistration in accordance with reference (b) and this Order.

6. Administration and Logistics. N/A.

7. Command and Signal

a. Command. The provisions and requirements of this Order are mandatory and apply to all members of the United States Armed Forces, dependents, and members of the civilian component assigned to MCIPAC installation commands, III MEF, and other tenants and activities operating on MCIPAC facilities and areas in Japan.

b. Signal. This Order is effective the date signed.



D. E. DOWSE
Chief of Staff
Acting



D. J. HAAS
Chief of Staff

DISTRIBUTION: III MEF List I, II
MCIPAC List B

Copy to: KAB
CFAO
10th ASG

III MEF/MCIPACO 10570.1
31 JAN 2013

SAMPLE LETTER OF WITHDRAWAL ANIMAL OF REGISTRATION PRIVILEGES

IN REPLY REFER TO:
5800
CGOF
Date

From: Commanding General, Marine Corps Installations Pacific
To: Sergeant U. R. Hard, XXX XX XXXX/USMC

Subj: WITHDRAWAL OF ANIMAL OF REGISTRATION PRIVILEGES

Ref: (a) III MEF/MCIPACO 10570.1

1. Per the reference, your animal registration privileges are withdrawn based on a second animal control violation or by direction of the Commanding General.
2. You are directed to deregister and dispose of all pets in your household within three working days of receipt of this letter. Disposal of your pet(s) may be accomplished by releasing the animal(s) to the kennels for appropriate disposition or by transferring ownership to someone not residing in U.S. Air Force controlled facilities. Another option is for you to vacate base quarters with your pet(s).
3. Within three working days of receipt of this letter, you must return it to the Provost Marshal's Office with the appropriate endorsements indicating deregistration/disposal action has been completed per the reference.
4. You are responsible for all costs associated with Karing Kennels and/or euthanasia of the animal.
5. If you decide to appeal this action, your written appeal must be submitted to the Command Inspector General within three working days of receiving this letter.
6. Questions concerning this action can be referred to Animal Control at 636-5269 or pager# 639-0116.

//s//
By direction

Receipt acknowledged this ____ day of _____ 2007.

SGT U. R. HARD

Copy to: PMO

ANIMAL CONTROL FORM

ANIMAL CONTROL FORM		
<p>PRIVACY ACT STATEMENT</p> <p>AUTHORIZATION: 5 U.S.C. 301, 10 U.S.C. 5031, and 44 U.S.C.3103.</p> <p>PRINCIPLE PURPOSE: To record information and details regarding violations of animal control. To provide information to the appropriate individuals within DoD organizations who ensure that proper action is taken.</p> <p>ROUTINE USES: The DoD "Blanket Routine Uses" apply to this system.</p> <p>DISCLOSURE: Voluntary. Failure to disclose will not prevent administrative proceedings.</p>		
CCN: _____		
TIME/DATE:	LOCATION:	
LAST NAME:	FIRST NAME:	M. I.
*SPONSOR		
SERVICE/RANK:	CO / BN / UNIT OR EQUIVALENT:	
HOME ADDRESS:	DUTY AND HOME PHONE:	RTD:
DESCRIPTION OF ANIMAL:	TAG#:	DISPOSITION:
<p>VIOLATION:</p> <p><input type="checkbox"/> FAILURE TO PROPERLY SECURE / CONTROL PET (ペットの管理義務 違反)</p> <p><input type="checkbox"/> FAILURE TO REGISTER (登録義務違反)</p> <p><input type="checkbox"/> ANIMAL BITE / SCRATCH (噛みつき・引っかき)</p> <p><input type="checkbox"/> PET ABUSE (ペットの虐待)</p> <p><input type="checkbox"/> EXCEEDING BASE REGULATION ON NUMBER OF PETS (基地内で決められたペットの数の超過)</p> <p><input type="checkbox"/> ANIMAL NEGLECT (過剰な吠え声)</p> <p><input type="checkbox"/> #OF VIOLATIONS TO DATE (違反数)</p> <p><input type="checkbox"/> OTHER (SEE REMARKS)</p>		
SUBJECT'S SIGNATURE: _____		
REMARKS:		
ISSUING MILITARY POLICEMAN:		DISTRICT AND PHONE # Animal Control Section 636-5269

*SEND COPY FORM TO ANIMAL CONTROL SECTION FOR FUTURE REFERENCE.

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SAMPLE LETTER OF BITE/SCRATCH INCIDENT RESPONSIBILITIES

IN REPLY REFER TO:
10570
PM
Date

From: Provost Marshal, Marine Corps Base, Camp Smedley D. Butler
To: Staff Sergeant I. M. COOL XXX XX 1234/USMC

Subj: ANIMAL OWNER'S RESPONSIBILITIES IN BITE/SCRATCH INCIDENTS

Ref: (a) III MEF/MCIPACO 10570.1

1. Your pet was involved in a bite/scratch incident and is hereby placed on ten day in-house quarantine.
2. Your pet must be confined within your quarters, except to urinate/defecate, at which time the animal may be taken out on a leash and returned immediately. At no time is the animal to leave the boundaries of your quarters or property or otherwise have contact with other animals or persons outside your immediate family.
3. In addition, you must bring your pet to the U.S. Army Veterinary Clinic for examination no later than 1100, the next working day following the incident.
4. Animals which are not registered or do not have an up-to-date shot record, and are involved in a bite/scratch incident, will be impounded by Military Police and placed in quarantine at Karing Kennels at the owner's expense, pending examination.
5. Failure to comply with these requirements may result in the loss of animal registration privileges.

///s///
By direction

Enclosure (3)