

# UNACCOMPANIED CHECKLIST



## UPON NOTIFICATION OF ORDERS TO IWAKUNI

Begin and complete the checkout process at the command you are detaching from.

Contact your gaining command in Iwakuni and inform them that you have orders to Iwakuni.

- *Do not be afraid to contact your gaining command. They want to help you stay informed as you PCS to Iwakuni.*
- *Utilize the [phone directory](#) at the PCS home page to access the number of your gaining command.*

Ensure you have a passport.

- *Contact your local passport agent for guidance.*
- *It is also recommended you obtain a driver's license before PCS'ing as well.*

Make travel arrangements at the Passenger Travel Office.

Provide your gaining command with a copy of your orders and your travel itinerary.

Arrange a household goods shipment at your installation's Distribution Management Office (DMO).

Maintain constant contact with your unit.

- *Your unit will be able to set your barracks or bachelor officer quarters room up comfortably before your arrival.*
- *Establish best form of electronic payment so that you can reimburse anyone from your unit who incurs any costs on your behalf (Zelle, Venmo, NavyFed, Cash App, etc).*

Review [amenities available at the housing locations](#) for situational awareness.

## **24-72 HOURS BEFORE DEPARTING ON YOUR FLIGHT TO IWAKUNI**

Travel with an adequate amount of cash for any emergency situations. Estimate approximately 20,000 yen.

In your carry-on luggage, ensure you pack the essentials you will want as soon as you arrive, such as linens and entertainment.

It is recommended that you arrive in Iwakuni with your cell phone already unlocked and with a 1 week international data plan with your mobile carrier so that you will have cellular service once you arrive.

## **UPON ARRIVAL ABOARD MCAS IWAKUNI**

Upon landing at MCAS Iwakuni, you will be greeted at the AMC terminal by a sponsor coordinator.

Your unit can leave things in your barracks or BOQ room before you arrive.