



Headquarters and Headquarters Squadron, MCAS Iwakuni Policy Statements

Safety. All Marines, Sailors, and civilians must be actively engaged in the Risk Management (RM) process and understand their roles and responsibilities within the Marine Corps and Navy Safety Management Systems to ensure the mitigation of potential hazards while implementing the proper risk controls. Our goal is zero preventable mishaps. Take the time to apply operational risk management (ORM) and think through the mission or task. Always follow orders and directives, and in the absence of any order use good sound judgment and your leadership skills instilled to conduct your duties safely. Preservation of our most valuable asset, our Marines, Sailors, and civilian workforce, is the ultimate goal.

Sexual Assault. We shall treat victims of sexual assault with dignity and sensitivity. Leaders will ensure they are protected through fair, conscientious, and unbiased treatment as individuals. Sexual assault is a criminal act and is defined as intentional sexual contact characterized by the use of force, threats, intimidation, or abuse of authority, or when the victim does not or cannot consent. Sexual assault includes rape, aggravated sexual contact, abusive sexual contact, forcible sodomy, or attempts to commit these offenses. Sexual assault can occur without regard to sex, spousal relationship, or the age of the victim. Sexual assault is inconsistent with the professional and personal standards required of H&HS Iwakuni Marines and Sailors and will not be tolerated. Those who violate our core values by participating in or advocating such behavior are attacking our unit cohesion and eroding our ability to accomplish our mission. An incident of sexual assault may be reported by filing a Restricted or Unrestricted Report with a Sexual Assault Response Coordinator (SARC) or Sexual Assault Prevention and Response Victim Advocate (SAPR VA). A Restricted Report allows the victim to receive appropriate supportive services without notification of law enforcement or the command. An Unrestricted Report also allows a victim to receive supportive services; however, the command will be immediately notified of the incident and an investigation will be initiated. Leaders will ensure all victims receive the necessary services they desire. If you are the victim of assault, contact the 24/7 Installation Sexual Assault Support Line at 255- HOPE (4673) / 080-5865-3566 to speak with a SARC or SAPR VA. Additional information and support can be found on DoD Safe Helpline: 1-877-995-5247 or via chat at [OnlineSafeHelpline.org](https://www.OnlineSafeHelpline.org).

Suicide Prevention. We all struggle at one point or another. Financial issues, substance abuse, and heartbreak, for example, are some temporary life events. Do not attempt to solve a temporary issue with a permanent solution. Whatever it is that troubles you, it is one sentence in one of many life's chapters. You are an invaluable asset to this unit and the command is available to assist you at any time.

Unit, Personal and Family Readiness Program. Family readiness is about our immediate families in Iwakuni, as well as our single Marines and Sailors' extended families living around the world. They all need to be prepared for family separation and unexpected life events. Families have to know what additional responsibilities will fall on them when their Marine or Sailor deploys and where they can seek help. We have to ensure they understand the benefits, entitlements, programs, and services provided through the Department of Defense, the Navy, the Marine Corps, and our Iwakuni community. Finally, we have to ensure that all legal and administrative requirements are completed to support their daily and emergency needs.

A handwritten signature in black ink, appearing to read "F. Mendizabal". The signature is stylized with a large, looping "M" and a long horizontal stroke extending to the left.

Lieutenant Colonel Federico Mendizabal
Commanding Officer