

**INDIVIDUAL ACKNOWLEDGMENT AND MEMORANDUM OF UNDERSTANDING  
(MOU) FOR THE RECEIPT AND USE OF THE DEFENSE BIOMETRIC  
IDENTIFICATION SYSTEM (DBIDS) Card**

NAME (LAST, First MI)	Agency	DBIDS issue date MM      DD      YYYY /      /
SPONSOR NAME (LAST, First MI)		SPONSOR CONTACT NUMBER

I, \_\_\_\_\_, acknowledge that I have been issued a Marine Corps Air Station Iwakuni (hereinafter called MCAS Iwakuni) Defense Biometric Identification System (DBIDS) card from the Provost Marshal's Office and am responsible for the safekeeping of this official identification card.

**I am a**

- 1. Non-MLC/IHA contracted construction worker
- 2. Public Office Personnel(DBIDS card active/inactive)
- 3. All non-construction related contractor or individual
- 4. MCAS Iwakuni MLC/IHA/JMSDF member
- 5. MCAS Iwakuni JMSDF Retiree/Dependent

**I will**

- be authorized** by Department Head to hold an escort privilege for "OFFICIAL BUSINESS ONLY".
- not be authorized** to hold an escort privilege for "OFFICIAL BUSINESS ONLY".

**I agree with the following articles;**

I will utilize my DBIDS card as a means to access MCAS Iwakuni for "OFFICIAL BUSINESS ONLY" as approved by MCAS Iwakuni Commanding Officer. I am not authorized aboard MCAS Iwakuni for any other reason. Public Office Personnel must pre-coordinate with PMO through their proper department to activate a DBIDS card before visiting base. MLC/IHA and JMSDF(including retirees and dependents) are authorized aboard MCAS Iwakuni not only for Official Business but also for other purposes.

I am only authorized to enter the Main gate or Monzen gate and exit via the Main gate, Monzen gate, and North gate. Contractors driving vehicles requiring inspection must enter via the contractor's gate.

I will be authorized unescorted access while on MCAS Iwakuni. When I enter the base I will travel the most direct route to and from only locations where I am required to conduct official business. This is only applicable to all contractors and personnel except MLC/IHA and JMSDF(including retirees and dependents).

I will have the privilege of accessing the Crossroads food court for my personal use during my official business work day only. MLC/IHA and JMSDF(including retirees and dependents) are also allowed to access other Marine Corps Community Service (MCCS) dining or shopping facilities.

I will immediately report any lost, found, or stolen DBIDS card to the MCAS Iwakuni Provost Marshal's Office.

I acknowledge that failure to comply with any of DBIDS issuance guidelines or violation of MCAS Iwakuni regulations while on the base could result in the permanent revocation of my DBIDS card, debarment from base, or other form of administrative action.

I understand that photography while aboard MCAS Iwakuni, to include the flight line and all U.S. aircraft and equipment, is prohibited without proper authorization.

I will not relay any operational information related to US or JMSDF forces stationed on MCAS Iwakuni to any person or agency.

I will be required to surrender my DBIDS card to MCAS Iwakuni Provost Marshal's Office Pass and Registration, in the event my personal employment status changes (ie. Retirement, termination, furlough) from the agency I have listed on this form. I will also return the expired DBIDS card promptly.

**ESCORT PRIVILEGES (authorized an escort privileges only)**

I may escort up to 8 pre-coordinated visiting personnel that have been approved by the MCAS Iwakuni Commanding Officer to come on board MCAS Iwakuni to conduct official business. I will escort approved personnel to and from locations to conduct official business only. I will ensure visiting personnel I am escorting conduct their official business and immediately depart MCAS Iwakuni always escorted by me. I will ensure the personnel I escort do not view the flight line, operational units or operational unit's activities unless required for official business and approved by the Commanding Officer MCAS Iwakuni.

**Acknowledgement** I certify by my signature below that I have read and understand all rules and policies associated with the issuance of the DBIDS card.

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Signature

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Print Name