

MEMORANDUM

From: Requestor's Name, UNIT/Organization
To: Commanding Officer, Marine Corps Air Station Iwakuni
Via: (1) Requestor's, Commanding Officer, UNIT/Organization
(2) Provost Marshal

Subj: REQUEST WAIVER FOR RENEWAL OF SOFA LICENSE

Ref: USFJ INST 31-205

Encl: (1) Expired State License, etc...

1. Indicate all information for request and additional supporting information to help in the waiver process.

Note: This is where you request waiver, for example show how your state does not permit extension while overseas, renewal by mail, etc...

2. Indicate your driving record has been acceptable if no citations, accidents etc...

(Signature)
X.X. LNAME