

STATEMENT OF UNDERSTANDING REGARDING REQUESTS FOR THE ISSUANCE OF DBIDS CREDENTIALS OR OTHER REQUESTS FOR ACCESS TO MCASI

Date _____

I _____ (PRINTED NAME, RANK, SERVICE) acknowledge the following:

1. Only MCAS Iwakuni (MCASI) Departments Heads, MCASI Tenant Commanders or the Officers-In-Charge (OICs) of detachments or other organizations permanently assigned to MCASI may sign a request for an individual to receive access to MCASI. This requirement applies not only to requests for DBIDS credentials but also to all other access requests to enter MCASI. If the Department Head, Tenant Commander, or OIC is unavailable due to TAD or leave, the respective Deputy Department Head, Acting Commander, or Acting OIC may sign such a request once he or she signs a copy of this form and files it with PMO. This authority cannot be further delegated unless approved by the CO, MCASI.

2. By signing a request for an individual to receive a DBIDS credential or other access request to enter MCASI, I am certifying that the individual has a legitimate reason for gaining access to MCASI in an official or professional capacity that contributes to the success of MCASI. I will not sign a request that involves VIPs (O-6 or civilian equivalent or above), members of the media, or an individual desiring to enter MCASI for a personal visit. VIPs and Media personnel, whether for a personal or official visit, require the approval of the CO, MCASI. If in doubt as to whether someone has a need to access MCAS Iwakuni, consult with the Provost Marshal or the CO, MCASI.

3. The failure to properly certify whether a person has a need to access MCAS Iwakuni, or the failure to follow the requirements of this statement of understanding may result in prosecution under the Uniform Code of Military Justice or other adverse action. Violations of this Order by members of the civilian component or dependents may result in appropriate administrative remedies.

4. The point of contact for this issue is LtCol W. P. Pendley, MCASI SJA.

Signature Printed Name, Rank, and service

MCASI CO Signature Printed Name, Rank, and service