



UNITED STATES MARINE CORPS  
MARINE CORPS AIR STATION IWAKUNI JAPAN  
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MCASO 5560.8B Ch 5  
PMO  
29 May 24

MARINE CORPS AIR STATION ORDER 5560.8B Ch 5

From: Commanding Officer, Marine Corps Air Station Iwakuni  
To: Distribution List

Subj: MOTOR VEHICLE TRAFFIC SUPERVISION

1. Situation. To direct pen changes to the basic order.
2. Mission. This change updates the MCASO 5560.8B Motor Vehicle Traffic Supervision Order.
3. Execution. Changes to the order are as follows:
  - a. On Page 1-3, Paragraph 2.a.(4), add a new subparagraph “(b) Letter of Authorization (LOA)” and change current (b) to (c).
  - b. On Page 1-7, paragraph 2.f.(3), remove the second sentence in the paragraph to read:  
“Violations discovered as a result of a background record check may result in disciplinary and/or administrative action (license revocation) for both military and civilian personnel.”
  - c. On Page 1-8, paragraph 2.h., replace the paragraph to read:  
“The Provost Marshal will make the final determination on all cases not specifically addressed in applicable directives.”
  - d. On Page 1-9, paragraph 5, in the third sentence, remove the following:  
“; the Station Inspector is the only office authorized to grant restricted privileges.”
  - e. On Page 1-14, paragraph 14, replace the first sentence in the paragraph to read:  
“In accordance with reference (b), SOFA status personnel in a TAD/TDY status are authorized to operate both MCCS and Japanese registered rental vehicles on or off-base on an international driver’s permit.”
  - f. On Page 3-2, paragraph 5, remove the third sentence in the paragraph to read:  
“The total number of registered privately owned motor vehicles per accompanied registrant will be limited to two passenger vehicles and two motorcycle(s), whether military, civilian, or DoD contractor. The total authorized vehicles for unaccompanied personnel are limited to one

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passenger vehicle and one motorcycle. This guidance is primarily based on parking availability and proper licensure of the family member(s).”

g. On Page 3-4, paragraph 6, replace the entire paragraph to read:

“Retired personnel who are resident in Japan and are not employed by USFJ or considered under SOFA status are not required to register their personally owned vehicle(s) with the Pass and Registration Office. Applicable resident retirees must have a valid Japanese driver’s license and residency certificate. The resident retirees’ vehicle must be in compliance with all Government of Japan vehicle ownership and vehicle registration requirements. Any Non-SOFA owned/operated vehicle which has been identified as non-compliant with all applicable Government of Japan vehicle ownership and registration requirements will be denied access aboard MCAS Iwakuni.”

h. On page 3-4, paragraph 7.a., replace the entire paragraph to read:

“a. Command Sponsored Spouse with a valid SOFA license must have a Power of Attorney (POA) to register and deregister privately owned motor vehicles in their sponsor's name. The POA must be original or stamped “certified true copy” from the authorized Legal Services Support Team (LSST) Office. Photocopies, faxes, scans, or emails are not accepted.”

i. On Page 3-4, paragraph 8, remove the entire paragraph to include subparagraphs a. b. c. and d.

j. On Page 3-5, paragraph 9.a. add new sentences after the second sentence to read:

“Required documentation at the time of Road Tax Decal issuance are: Original vehicle title (in current owner’s name), original JCI policy, original PDI, and original current year road tax receipt. Photocopies are not accepted.”

k. On Page 3-6, right after paragraph 10.f., add a subparagraph g. to read:

“g. POA holders are limited to being responsible for one vehicle at a time. In order to be assigned to another vehicle as a POA agent, the assigned POA holder must be clear of their assigned responsibilities of the active POA vehicle, in accordance with the POA statement of understanding.”

l. On Page 3-14, paragraph 23, replace the entire paragraph to read:

“The registration of bicycles is required. Upon purchasing, receiving, or taking permanent possession of a bicycle, USFJ personnel will report to the Pass and Registration Office with a receipt/bill of sale, or shipping document if available.”

m. On Page 5-22, paragraph 9.c.(8), replace the entire paragraph to read:

“No person shall park any vehicle in the parking lots of the Commissary, Exchange, Crossroads Mall, Northside Marine Mart, or any other lots as marked by appropriate signage, of which

appropriate signage is coordinated with PMO and Facilities and leave such a vehicle unattended for an extended period of time, or overnight. To accommodate overnight parking at establishments where alcohol is sold and consumed on the premises, a permit issued by MCCA can be obtained and will be openly displayed on the vehicle and returned to the establishment it was obtained from when the vehicle operator is free from the effects of alcohol.”

n. On Page 7-4, paragraph 4.b., replace the second sentence of the paragraph to read:

“Adjustments to adjudicated cases will only be considered through the appeal process and the deciding official shall be the Installation Commanding Officer, or designee (see paragraph 18 in this chapter for appeal procedures).”

o. On Page 7-9, paragraph 11.a., replace the paragraph to read:

“After the expiration of a 6-month or longer suspension or revocation, members must submit a reinstatement of driving privileges request to the Installation Commanding Officer via the member’s chain of command and the Provost Marshal.”

p. On Page 7-10, paragraph 12.a., replace the first sentence of the paragraph to read:

“Members whose driving privileges have been suspended or revoked may appeal to the Installation Commanding Officer for restricted driving privileges (see paragraph 18 for appeal procedures).”

q. On Page 7-10, remove paragraph 12.c.

r. On Page 7-11, paragraph 12.e., replace the second sentence in the paragraph to read:

“Authorization and specific restrictions shall be determined by the Installation Commanding Officer, or designee, on a case-by-case basis.”

s. On Page 7-13, paragraph 17.a., replace the first sentence in the paragraph to read:

“Following each traffic court session, the traffic court clerk(s) shall forward the results of that court session to the appropriate Unit Commanding Officer and PMO (both restricted and unrestricted).”

t. On Page 7-13, paragraph 18, replace the second sentence and below to read:

“Such appeals shall be addressed in writing, via the individual’s chain of command, to the Installation Commanding Officer, or designee, within 10 calendar days of the date of the action. Such appeals shall be routed via the Provost Marshal. PMO shall forward documents pertinent to the case to the Installation Commanding Officer, or designee, for consideration of the appeal. The Installation Commanding Officer, or designee, will decide all appeals of cases heard by the TCO. The action of the TCO will remain in effect until a final decision on the appeal is rendered.”

u. On Appendix A-2, paragraph REGISTRATION VIOLATIONS, change the line 3.16 Road Tax with the following requirements: "S until compliance - - - 0"

v. On Appendix A-2, paragraph REGISTRATION VIOLATIONS, add a line underneath 3.19: "3.23 Failure to abide by MCAS Bicycle Registration requirements MOR MOR MOR MOR MOR 0"

4. Filing Instructions. File this Change Transmittal immediately following the signature page of Change 4 to the basic order.

5. Command and Signal

a. Command. This change to the order is applicable to all military service members (active, retired and reserve, on or off the installation), military dependents and all other civilian personnel working and/or visiting MCASI.

b. Signal. This change to the order is effective the date signed.

R. M. RUSNOK

DISTRIBUTION: A